

**MACKENZIE COUNTY  
REGULAR COUNCIL MEETING**

**Tuesday, February 28, 2023  
10:00 a.m.**

**Fort Vermilion Council Chambers  
Fort Vermilion, AB**

**PRESENT:**

Josh Knelsen	Reeve
Walter Sarapuk	Deputy Reeve
Jacque Bateman	Councillor
Peter F. Braun	Councillor (virtual left the meeting at 2:23 p.m.)
Cameron Cardinal	Councillor
Darrell Derksen	Councillor
David Driedger	Councillor
Garrell Smith	Councillor
Ernest Peters	Councillor
Lisa Wardley	Councillor(virtual)

**REGRETS:**

**ADMINISTRATION:**

Byron Peters	Interim Chief Administrative Officer/Director of Projects & Infrastructure
Don Roberts	Director of Community Services
Jennifer Batt	Director of Finance
Caitlin Smith	Director of Planning and Agriculture
John Zacharias	Director of Utilities
Michael Stamhuis	Interim Director of Operations
Louise Flooren	Manager of Legislative & Support Services/Recording Secretary

**ALSO PRESENT:** Bruce Yong Li – Catalis – virtual  
Member of the Public

Minutes of the Regular Council Meeting for Mackenzie County held on February 28, 2023 in the Council Chambers at the Fort Vermilion County Office.

**CALL TO ORDER: 1. a) Call to Order**

Reeve Knelsen called the meeting to order at 10:00 a.m.

**AGENDA: 2. a) Adoption of Agenda**

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**MOTION 23-02-143**      **MOVED** by Deputy Reeve Sarapuk

That the agenda be adopted with the following additions:

- 4. d) Legal
- 4. e) Personnel
- 11. e) Member at Large Expense Claims
- 16. f) Rural Municipalities of Alberta (RMA) Resolutions

**CARRIED**

**ADOPTION OF PREVIOUS MINUTES:**      **3. a) Minutes of the February 7, 2023 Regular Council Meeting**

**MOTION 23-02-144**      **MOVED** by Councillor Wardley

That the minutes of the February 7, 2023 Regular Council Meeting be adopted as presented.

**CARRIED**

**ADOPTION OF PREVIOUS MINUTES:**      **3. b) Business Arising out of the Minutes**

None

**CLOSED MEETING:**      **4. Closed Meeting**

**MOTION 23-02-145**      **MOVED** by Councillor Cardinal

That Council move into a closed meeting at 10:01 a.m. to discuss the following:

- 4.a) CAO Report (*FOIP Sections 16, 17, 23 and 24*)
- 4.b) Inter Municipal Agreements (*FOIP Sections 21 and 23*)
- 4.c) Creation of a Municipally Controlled Corporation (*FOIP Sections 23, 24, 25 & 27*)

**CARRIED**

The following individuals were present during the closed meeting discussion. (*MGA Section 602.08(1)(6)*)

- All Councillors Present

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- Byron Peters, Interim Chief Administrative Officer/Director of Projects & Infrastructure
- Don Roberts, Director of Community Services
- Jennifer Batt, Director of Finance
- Caitlin Smith, Director of Planning and Agriculture
- John Zacharias, Director of Utilities
- Michael Stamhuis, Interim Director of Operations
- Louise Flooren, Manager of Legislative & Support Services/ Recording Secretary

**MOTION 23-02-146**

**MOVED** by Councillor Peters

That Council move out of a closed meeting at 10:46 a.m.

**CARRIED**

Reeve Knelsen recessed the meeting at 10:46 a.m. and reconvened the meeting at 11:05 a.m.

**CLOSED MEETING:**

**4. a) CAO Report**

**MOTION 23-02-147**

**MOVED** by Councillor Cardinal

That the CAO Report be received for information.

**CARRIED**

**CLOSED MEETING:**

**4. b) Inter Municipal Agreements**

**MOTION 23-02-148**

**MOVED** by Councillor Bateman

That the Inter Municipal Agreements discussion be received for information.

**CARRIED**

**CLOSED MEETING:**

**4. c) Creation of a Municipally Controlled Corporation**

**MOTION 23-02-149**

**MOVED** by Councillor Derksen

That Mackenzie County proceed with the creation of a Municipally Controlled Corporation.

**CARRIED**

**TENDERS:**

**5. a) 2023 Regravelling Program**

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Councillor Bateman and Councillor Smith declared themselves in conflict of interest and left the meeting at 11:08 a.m.

**MOTION 23-02-150**      **MOVED** by Councillor Driedger

That the 2023 Regravelling Program Tenders – Envelope #1 be opened.

**CARRIED**

<b>Bidder</b>	<b>Qualifying Documents</b>
B. Hinson Contracting	All required documents included.
Knelsen Sand & Gravel Ltd.	All required documents included.
Bateman Petroleum Sales Ltd.	All required documents included.
1203288 Alberta Ltd.	Not all required documents included.

**MOTION 23-02-151**      **MOVED** by Councillor Cardinal

That the unqualified 2023 Regravelling Program Tender be returned to the sender without opening Envelope #2.

**CARRIED**

**MOTION 23-02-152**      **MOVED** by Councillor Driedger

That the 2023 Regravelling Program Tenders - Envelope #2 be opened for the qualified bidders.

**CARRIED**

**MOTION 23-02-153**      **MOVED** by Councillor Driedger

That the Envelope #2 tender for the 2023 Regravelling Program be returned to the unqualified bidder.

**CARRIED**

**MOTION 23-02-154**      **MOVED** by Councillor Cardinal

That the 2023 Regravelling Program Tenders be TABLED to later in the meeting.

**CARRIED**

Councillor Bateman and Councillor Smith returned to the meeting at 11:51 a.m.

**DELEGATIONS: 7. a) Catalis Asset Management Presentation - Bruce Yong Li**

Reeve Knelsen recessed the meeting at 12:16 p.m. and reconvened the meeting at 1:00 p.m.

**PUBLIC HEARINGS: 6. a) Bylaw 1279-23 Land Use Bylaw Amendment to increase the minimum lot size regulation in the Hamlet Country Residential “H-CR” district in the Land Use Bylaw Section 9.16.3**

Reeve Knelsen called the public hearing for Bylaw 1279-23 to order at 1:01 p.m.

Reeve Knelsen asked if the public hearing for proposed Bylaw 1279-23 was properly advertised. Caitlin Smith, Director of Planning and Agriculture answered that the Bylaw was advertised in accordance with the Municipal Government Act.

Reeve Knelsen asked the Development Authority to outline the proposed Bylaw 1279-23 Land Use Bylaw Amendment to increase the minimum lot size regulation in the Hamlet Country Residential “H-CR” district in the Land Use Bylaw Section 9.16.3.

Caitlin Smith, Director of Planning and Agriculture presented the following:

*Mackenzie County administration has been directed by the Municipal Planning Commission to propose a change to the minimum lot size requirement on lots located in the Hamlet Country Residential “H-CR” zoning.*

*There are currently three (3) areas in La Crete and one (1) area in Fort Vermilion that are zoned Hamlet Country Residential “H-CR”. The subdivisions in La Crete are the Frank Goertzen subdivision, the Isaac Dyck subdivision, and Lake Side Estates. The area in Fort Vermilion is along River Rd and 31 Street (In the flood zone).*

*The proposed change would be to reduce the existing minimum lot area regulation of 0.4 hectares (1.0 acres) to*

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*.6 hectares (1.5 acres) in the “H-CR district to restrict further subdivision of existing lots in these subdivisions.*

*The existing infrastructure could be challenged with added lots with additional dwellings in these Hamlet Country Residential “H-CR” districts. Additionally, the Area Structure Plan for these areas does not include dividing the lots into smaller parcels. Therefore, this proposal of amending the lot size requirement from 1 acre to 1.5 acres would eliminate these issues, since most of the lots are currently 2 to 2.5 acres.*

*The Municipal Planning Commission made this recommendation on January 12, 2023 where the following motion was made:*

*MPC 23-01-009      MOVED by Jacquie Bateman*

*That an amendment be made to the Hamlet Residential Country Residential “H-CR” zoning district in the Land Use Bylaw to amend the minimum lot size requirement from 1 acre to 1.5 acres.*

**CARRIED**

Reeve Knelsen asked if Council has any questions of the proposed Bylaw 1279-23. Council had the following questions or comments:

- *Do you mean we need to increase the minimum lot size? Yes, you are correct.*
- *Do we need to reduce the number of existing minimum lots? No, already approved lots will not need to be reduced.*

Reeve Knelsen asked if any submissions were received in regards to proposed Bylaw 1279-23. There were no submissions.

Reeve Knelsen asked if there was anyone present who would like to speak in regards to the proposed Bylaw 1279-23.

Frank Goertzen asked the following questions:

- *Why is this change needed to increase the lot sizes on my side of the street from 1 acre to 1.5 acres? The*

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*request is from the Municipal Planning Commission to have lots aligned the same as the Area Structure Plans.*

- *There is no problem with the 6 inch lines now, why are these changes required if quite a few 1 acre lots are currently being completed and approved to go ahead? This is due to the additional servicing on existing structures in place.*
- *There are currently 6 fire hydrants on our side of the road how does the 6 inch water lines cause a problem if split up? The new portion is appropriately serviced but the West side is not appropriately serviced.*

Reeve Knelsen asked if there were any other comments. There were no further comments.

Reeve Knelsen closed the public hearing for Bylaw 1279-23 at 1:08 p.m.

**MOTION 23-02-155**

**MOVED** by Councillor Wardley

That second reading be given to Bylaw 1279-23 being a Land Use Bylaw Amendment to increase the minimum lot size regulation in the Hamlet Country Residential “H-CR”, zoning district in the Land Use Bylaw Section 9.16.3.

**CARRIED**

**MOTION 23-02-156**

**MOVED** by Councillor Cardinal

That third reading be given to Bylaw 1279-23 being a Land Use Bylaw Amendment to increase the minimum lot size regulation in the Hamlet Country Residential “H-CR”, zoning district in the Land Use Bylaw Section 9.16.3.

**CARRIED**

**TENDERS:**

**5. a) 2023 Regravelling Program**

Councillor Bateman and Councillor Smith declared themselves in conflict of interest and left the meeting at 1:15 p.m.

**CLOSED MEETING:**

**4. Closed Meeting**

**MOTION 23-02-157**  
Requires Unanimous

**MOVED** by Councillor Cardinal

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That Council move into a closed meeting at 1:16 p.m. to discuss the following:

4.d) Legal (ADDITION) (FOIP Sections 16 &17)

**CARRIED UNANIMOUSLY**

The following individuals were present during the closed meeting discussion. (MGA Section 602.08(1)(6))

- All Councillors Present excluding Councillor Bateman and Councillor Smith
- Byron Peters, Interim Chief Administrative Officer/Director of Projects & Infrastructure
- Don Roberts, Director of Community Services
- Jennifer Batt, Director of Finance
- Caitlin Smith, Director of Planning and Agriculture
- John Zacharias, Director of Utilities
- Michael Stamhuis, Interim Director of Operations
- Louise Flooren, Manager of Legislative & Support Services/ Recording Secretary

**MOTION 23-02-158**  
 Requires Unanimous

**MOVED** by Councillor Wardley

That Council move out of a closed meeting at 1:47 p.m.

**CARRIED UNANIMOUSLY**

**CLOSED MEETING:**

4. d) Legal (ADDITION)

**MOTION 23-02-159**  
 Requires Unanimous

**MOVED** by Councillor Derksen

That the Legal discussion be received for information.

**CARRIED UNANIMOUSLY**

**MOTION 23-02-160**

**MOVED** by Councillor Wardley

That the 2023 Regravelling Program contract(s) be awarded to the lowest qualified bidder(s) while staying within budget.

	Knelsen Sand & Gravel Ltd.		Bateman Petroleum Sales	
Area	Total Bid for Supply, Haul & Apply	Total Bid for Haul & Apply	Total Bid for Supply, Haul & Apply	Total Bid for Haul & Apply

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1	\$247,550.00	N/A	\$182,500.00	N/A
2	N/A	\$123,000.00	N/A	N/A
3	N/A	\$157,000.00	N/A	N/A
4	N/A	\$ 98,910.00	N/A	N/A
5	N/A	\$218,430.00	N/A	N/A
6	N/A	\$103,390.00	N/A	N/A
7	N/A	\$191,700.00	N/A	N/A
<b>Total</b>	<b>\$247,550.00</b>	<b>\$892,430.00</b>	<b>\$182,500.00</b>	<b>\$0.00</b>
Reduced Price by %	0.00%	0.00%	0.00%	0.00%

### CARRIED

Councillor Bateman and Councillor Smith returned to the meeting at 1:49 p.m.

### DELEGATIONS:

**7. a) Catalis Asset Management Presentation - Bruce Yong Li**

### MOTION 23-02-161

**MOVED** by Councillor Bateman

That the Catalis asset management presentation be received for information.

### CARRIED

### TENDERS:

**5. b) 27<sup>th</sup> Baseline Road Reconstruction (TWP 1050) From Highway 697 to Range Road 145**

### MOTION 23-02-162

**MOVED** by Councillor Derksen

That the 27<sup>th</sup> Baseline Road Reconstruction Tenders – Envelope #1 be opened.

### CARRIED

Bidder	Qualifying Documents
Boss Bridgeworks	All required documents included.
Knelsen Sand & Gravel Ltd.	All required documents included.
Northern Road Builders LP	All required documents included.

### MOTION 23-02-163

**MOVED** by Deputy Reeve Sarapuk

That the 27<sup>th</sup> Baseline Road Reconstruction Tenders - Envelope #2 be opened for the qualified bidders.

### CARRIED

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Bidder	Tender for Reconstruction	Total Tender	Tender Signed & Sealed
Boss Bridgeworks	Yes	\$1,233,900.00	Yes
Knelsen Sand & Gravel Ltd.	Yes	\$1,042,675.00	Yes
Northern Roadbuilders LP	Yes	\$ 813,986.00	Yes

**MOTION 23-02-164**

**MOVED** by Councillor Smith

That the 27<sup>th</sup> Baseline Road Reconstruction project be brought back to the March 7, 2023 Regular Council Meeting for discussion.

**CARRIED**

**GENERAL REPORTS:**

**8. a) None**

**AGRICULTURE SERVICES:**

**9. a) None**

**COMMUNITY SERVICES:**

**10. a) Mackenzie County Emergency Advisory Committee – Meeting Date**

**MOTION 23-02-165**

**MOVED** by Deputy Reeve Sarapuk

That the Mackenzie County Emergency Advisory Committee scheduling be TABLED to the March 7, 2023 regular council meeting.

**CARRIED**

Reeve Knelsen recessed the meeting at 2:14 p.m., Councillor Braun left the meeting at 2:23 p.m. and Reeve Knelsen reconvened the meeting at 2:29 p.m.

**COMMUNITY SERVICES:**

**10. b) Pheasant Release Program**

**MOTION 23-02-166**

**MOVED** by Councillor Wardley

That the Pheasant Release Program discussion be TABLED to the March 7, 2023 Regular Council Meeting.

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**CARRIED****FINANCE:****11. a) Gravel Aggregate 2022 Rate**

Councillor Bateman declared herself in conflict and left the meeting at 2:50 p.m.

**MOTION 23-02-167**  
Requires 2/3

**MOVED** by Councillor Wardley

That the gravel aggregate be reimbursed at the recommended 50% write off as shown in the table below:

Customer #	\$0.40 levy	\$0.25 levy	Difference	Recommended 50% Write off
004503	\$ 4,905.12	\$ 3,065.70	\$ 1,839.42	\$ 919.71
237171	\$ 4,572.00	\$ 2,857.50	\$ 1,714.50	\$ 857.25
002601	\$ 14,199.34	\$ 8,874.59	\$ 5,324.75	\$ 2,662.38
240495	\$125,196.40	\$78,247.75	\$46,948.25	\$23,474.13
<b>TOTAL</b>	<b>\$148,872.86</b>	<b>\$93,045.94</b>	<b>\$55,826.92</b>	<b>\$27,913.47</b>

**CARRIED**

Councillor Bateman returned to the meeting at 2:55 p.m.

**FINANCE:****11. b) La Crete Recreation Society – Indoor Ice Arena Capital Project Funding**

**MOTION 23-02-168**  
Requires 2/3

**MOVED** by Councillor Wardley

That the 2022 Capital Budget be amended by \$775,514 for the La Crete Recreation Society Indoor Ice Rink project with all funding coming from public donations.

**CARRIED****FINANCE:****11. c) 2022 Budget Allocations & Amendments**

**MOTION 23-02-169**  
Requires 2/3

**MOVED** by Councillor Wardley

That \$27,800 from the 2022 operating budget, be contributed to the Bursaries Reserve, as per Policy ADM049-Bursaries, and RESV017 – Bursaries Reserve.

**CARRIED****MOTION 23-02-170****MOVED** by Deputy Reeve Sarapuk

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Requires 2/3

That the insurance revenue in the amount of \$7,401 be allocated to the Grants to Other Organizations Reserve in 2022.

**CARRIED**

**MOTION 23-02-171**

Requires 2/3

**MOVED** by Councillor Driedger

That the Offsite Levies/Frontage revenues in 2022 of \$222,241 be contributed to the Off-Site Levy Reserve.

**CARRIED**

**MOTION 23-02-172**

Requires 2/3

**MOVED** by Councillor Peters

That the Gravel Aggregate revenue in 2022 of \$120,959 be contributed to the Gravel Reclamation Reserve.

**CARRIED**

**MOTION 23-02-173**

Requires 2/3

**MOVED** by Councillor Cardinal

That the Municipal Reserve revenue in 2022 of \$100,213 be contributed to the Municipal Reserve.

**CARRIED**

**MOTION 23-02-174**

Requires 2/3

**MOVED** by Councillor Smith

That the 2022 Budget for the One Time – 2022 Agricultural Fair & Tradeshow project be amended by \$700, with funding coming from public donations.

**CARRIED**

**MOTION 23-02-175**

Requires 2/3

**MOVED** by Councillor Derksen

That \$5,884 in funding surplus received for the 2022 Agricultural Fair & Tradeshow be allocated to the General Operating Reserve to assist with future years events.

**CARRIED**

**MOTION 23-02-176**

Requires 2/3

**MOVED** by Deputy Reeve Sarapuk

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That the 2022 Capital Budget for the FV-Zero Turn Mower project be amended by \$424 with funding coming from the General Capital Reserve.

**CARRIED**

**MOTION 23-02-177**  
Requires 2/3

**MOVED** by Councillor Peters

That the 2022 Capital Budget for the LC- North Storm -Pond A project be amended by \$250,000 with funding coming from the Surface Water Management Reserve.

**CARRIED**

**MOTION 23-02-178**  
Requires 2/3

**MOVED** by Councillor Driedger

That the 2022 Capital Budget for the Rural Drainage project be amended by \$67,078 with funding coming from the Surface Water Management Reserve.

**CARRIED**

**MOTION 23-02-179**  
Requires 2/3

**MOVED** by Deputy Reeve Sarapuk

That the 2022 Capital Budget be amended by an additional \$10,500 for an Electrical Vehicle Charging Stations project, with funding coming from Electrical Vehicle Charging Program Grant.

**CARRIED**

**MOTION 23-02-180**  
Requires 2/3

**MOVED** by Councillor Derksen

That the 2022 Capital Budget for Flood Mitigation be amended by \$19,020 with funding coming from Boreal Housing Foundation.

**CARRIED**

**FINANCE:**

**11. d) Councillor Expense Claims**

**MOTION 23-02-181**

**MOVED** by Councillor Cardinal

That the Councillor Expense Claims for January 2023 be received for information.

**CARRIED**

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**FINANCE: 11. e) Member at Large Expense Claims (ADDITION)**

**MOTION 23-02-182**  
Requires Unanimous **MOVED** by Councillor Bateman

That the Member at Large Expense Claims for January 2023 be received for information.

**CARRIED UNANIMOUSLY**

Reeve Knelsen recessed the meeting at 3:39 p.m. and reconvened the meeting at 3:50 p.m.

**ADMINISTRATION: 16. c) Tompkins Improvement Board – Request for Letter of Support**

**MOTION 23-02-183** **MOVED** by Councillor Wardley

That a letter of support be provided to the Tompkins Improvement Board for their grant application to construct a shell over the outdoor rink.

**CARRIED**

**PROJECTS & INFRASTRUCTURE: 12. a) Business Incentive Draft Bylaw - 3<sup>rd</sup> Review**

**MOTION 23-02-184** **MOVED** by Councillor Wardley

That the Draft Business Incentive Bylaw be brought back to the March 7, 2023 Regular Council Meeting for first, second and third reading.

**CARRIED**

**PROJECTS & INFRASTRUCTURE: 12. b) Rural Road Study Report**

**MOTION 23-02-185** **MOVED** by Councillor Bateman

That the Rural Road Study Report be received for information.

**CARRIED**

**OPERATIONS: 13. a) Policy PW039 Rural Access Construction and Surface Water Management Policy Amendment**

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**MOTION 23-02-186**      **MOVED** by Councillor Bateman

That the Rural Access Construction and Surface Water Management Policy PW039 be approved as amended.

**CARRIED**

**OPERATIONS:**      **13. b) Review of Award Process – TWP 1102 & RR 154**

**MOTION 23-02-187**      **MOVED** by Councillor Bateman

That Council hold a Special Council Meeting (by Zoom) at 11:00 a.m. on Thursday, March 9, 2023 to review Award of Proposals for the TWP Road 1102 and Range Road 154 Projects.

**CARRIED**

**UTILITIES:**      **14. a) None**

**PLANNING &  
DEVELOPMENT:**      **15. a) Bylaw 1281-23 Land Use Bylaw Amendment to  
Rezone Plan 972 3735; Lot 2 from Rural Country  
Residential 1 “RCR1” to Agricultural “A”**

**MOTION 23-02-188**      **MOVED** by Councillor Wardley

That first reading be given to Bylaw 1281-23 being a Land Use Bylaw Amendment to rezone Plan 972 3735; Lot 2 from Rural Country Residential 1 “RCR1” to Agricultural “A”, subject to public hearing input.

**CARRIED**

**PLANNING &  
DEVELOPMENT:**      **15. b) 52-SUB-22 Countryside Residential Subdivision –  
Municipal Reserve (SE-10-106-15-W5M)**

**MOTION 23-02-189**      **MOVED** by Councillor Peters

That the Municipal Reserve requirement for 52-SUB-22 be waived subject to construction of the walking trail as presented.

**CARRIED**

**ADMINISTRATION:**      **16. a) Bylaw 1283-23 To Repeal Bylaw 1262-22 Water  
Services Franchise**

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**MOTION 23-02-190**      **MOVED** by Councillor Bateman

That first reading be given to Bylaw 1283-23 to repeal the Water Services Franchise Bylaw 1262-22.

**CARRIED**

**MOTION 23-02-191**      **MOVED** by Councillor Derksen

That second reading be given to Bylaw 1283-23 to repeal the Water Services Franchise Bylaw 1262-22.

**CARRIED**

**MOTION 23-02-192**      **MOVED** by Councillor Bateman  
Requires Unanimous

That consideration be given to go to third and final reading of Bylaw 1283-23 being to repeal the Water Services Franchise Bylaw 1262-22.

**CARRIED UNANIMOUSLY**

**MOTION 23-02-193**      **MOVED** by Deputy Reeve Sarapuk

That third and final reading be given to Bylaw 1283-23 being to repeal the Water Services Franchise Bylaw 1262-22.

**CARRIED**

**ADMINISTRATION:**      **16. b) Rural Municipalities of Alberta (RMA) District 4 – Proposed Changes**

**MOTION 23-02-194**      **MOVED** by Councillor Wardley

That Mackenzie County Council supports the two day zone meeting proposal for the Rural Municipalities of Alberta District 4.

**CARRIED**

**ADMINISTRATION:**      **16. d) Fort Vermilion Winter Carnival Dog Sled Races Sponsorship**

**MOTION 23-02-195**      **MOVED** by Councillor Bateman

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That Mackenzie County sponsor the 1788 Dog Sled Races at the Winter Carnival in the amount of \$2,000.00.

**CARRIED**

**ADMINISTRATION: 16. e) Non-Profit Day Conference**

**MOTION 23-02-196 MOVED** by Deputy Reeve Sarapuk

That Councillor Cardinal be authorized to attend the Non-Profit Day Conference from March 9-10, 2023 in Edmonton, Alberta.

**CARRIED**

**ADMINISTRATION: 16. f) Rural Municipalities of Alberta (RMA) Resolutions (ADDITION)**

**MOTION 23-02-197 MOVED** by Councillor Driedger  
Requires Unanimous

That the Rural Municipalities of Alberta (RMA) Resolutions discussion be received for information.

**CARRIED UNANIMOUSLY**

**COMMITTEE OF THE WHOLE ITEMS: 17. a) Business Arising out of Committee of the Whole**

None

**COUNCIL COMMITTEE REPORTS: 18. a) Council Committee Reports (verbal)**

**MOTION 23-02-198 MOVED** by Councillor Cardinal

That the Council Committee Reports (verbal) be received for information.

**CARRIED**

**COUNCIL COMMITTEE REPORTS: 18. b) Agricultural Service Board Meeting Minutes**

**MOTION 23-02-199 MOVED** by Deputy Reeve Sarapuk

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That the unapproved Agricultural Service Board meeting minutes of January 27, 2023 be received for information.

**CARRIED**

**COUNCIL  
COMMITTEE  
REPORTS:**

**18. c) Municipal Planning Commission Meeting Minutes**

**MOTION 23-02-200**

**MOVED** by Deputy Reeve Sarapuk

That the approved Municipal Planning Commission meeting minutes of the January 26, 2023 and the unapproved minutes from the February 9, 2023 Municipal Planning Commission meeting be received for information.

**CARRIED**

**INFORMATION/  
CORRESPONDENCE:**

**19. a) Information/Correspondence**

**MOTION 23-02-201**

**MOVED** by Councillor Derksen

That the following Councillors be authorized to attend the Community Planning Association of Alberta (CPAA) conference from May 1-3, 2023 in Nisku, Alberta:

1. Councillor Cardinal
2. Councillor Driedger
3. Councillor Wardley

**CARRIED**

**MOTION 23-02-202**

**MOVED** by Councillor Driedger

That Councillor Bateman be authorized to attend the Federation of Canadian Municipalities (FCM) Annual Conference from May 25 – 28, 2023 in Toronto, Ontario.

**CARRIED**

**MOTION 23-02-203**

**MOVED** by Councillor Bateman

That the Information/Correspondence be accepted for information purposes.

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**CARRIED**

Reeve Knelsen recessed the meeting at 5:48 p.m. and reconvened the meeting at 5:55 p.m.

**CLOSED MEETING: 4. Closed Meeting**

**MOTION 23-02-204** **MOVED** by Councillor Bateman  
Requires Unanimous

That Council move into a closed meeting at 5:55 p.m. to discuss the following:

- 4.e) Personnel (ADDITION) (*FOIP Sections 23, 24 and 27*)

**CARRIED UNANIMOUSLY**

The following individuals were present during the closed meeting discussion. (*MGA Section 602.08(1)(6)*)

- All Councillors Present excluding Councillor Braun

**MOTION 23-02-205** **MOVED** by Deputy Reeve Sarapuk  
Requires Unanimous

That Council move out of a closed meeting at 6:24 p.m.

**CARRIED UNANIMOUSLY**

**CLOSED MEETING: 4. e) Personnel (ADDITION)**

**MOTION 23-02-206** **MOVED** by Councillor Smith  
Requires Unanimous

That the Personnel discussion be received for information.

**CARRIED UNANIMOUSLY**

**NOTICE OF MOTION: 20. a) None**

**NEXT MEETING DATES: 21. a) Next Meeting Dates**

Regular Council Meeting  
March 7, 2023  
10:00 a.m.  
Fort Vermilion Council Chambers

Special Council Meeting

\_\_\_\_\_  
\_\_\_\_\_

March 9, 2023  
11:00 a.m.  
Fort Vermilion Council Chambers

**ADJOURNMENT: 22. a) Adjournment**

**MOTION 23-02-207 MOVED** by Councillor Driedger

That the Council meeting be adjourned at 6:25 p.m.

**CARRIED**

These minutes were approved at the March 7, 2023 Regular Council Meeting.

(original signed)

\_\_\_\_\_  
Josh Knelsen  
Reeve

(original signed)

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Byron Peters  
Interim Chief Administrative Officer

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